



PORT HOUSTONSM
THE INTERNATIONAL PORT OF TEXAS

LESLIE HOLLOWAY
CROUCH ENVIRONMENTAL SERVICES, INC. DBA HOLLOWAY ENVIRONMENTAL & COMMUNICATIONS SERVICES
2500 SUMMER STREET, STE. 1130
HOUSTON, TEXAS 77007

Re: Small Business Development Program Enrollment

April 21, 2020

Dear LESLIE HOLLOWAY:

CONGRATULATIONS! Your application for listing as an enrolled Port Houston Small Business Enterprise (SBE) has been approved. Your firm will be included in Port Houston's Small SBDP Directory in our Small Business Compliance System (B2GNow). The enrollment is valid as long as your certificate is valid with **METRO (expiring 04/30/2023)** in the category of:

(PROFESSIONAL SERVICES)

*MARKETING CONSULTING SERVICES
ENVIRONMENTAL CONSULTING SERVICES
PUBLIC RELATIONS AGENCIES*

Only the company that is named in this letter and on the attached certificate is enrolled. The enrollment status authorized by this letter does not cover any other company with which you may be associated.

If there are any changes regarding the information provided in your SBDP enrollment application, you must immediately (within 30 days of such changes) notify our Small Business Development Department in writing. Port Houston reserves the right to conduct a compliance review at any time to confirm eligibility. Small Business enrollment status may be suspended upon findings of ineligibility.

If your firm receives a contract with Port Houston, either as a prime or as a subcontractor, you are required to report or confirm payments monthly in B2GNow.

The SBDP's office is located at the Port Houston Executive Office at 111 East Loop North, Houston, Texas 77029. If you have any questions or concerns in regards to your enrollment, please contact our **Certification Specialist, Natasha Ainsworth at 713-670-2418**. Should you have any questions concerning the SBDP Policy and Procedures, a hard copy can be downloaded from our website.

Sincerely,

Gilda Ramirez
Senior Director

**CROUCH ENVIRONMENTAL SERVICES, INC. dba
HOLLAWAY ENVIRONMENTAL &
COMMUNICATIONS SERVICES**

is listed as an enrolled

Small Business

Effective Date: 04/21/2020

Expiration Date: 04/30/2023



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A handwritten signature in black ink, reading "Gilda Ramirez". The signature is written in a cursive style and is positioned above a horizontal line.

Senior Director
Small Business & Maritime Education